

DISCLOSURE DIVISION

☒ **WAIVER REQUEST**
☐ **ANSWER**
☐ **RECONSIDERATION REQUEST**
☐ **UNTIMELY**

DATE: 9/18/2020

DOCKET #: 2020-762

Ashley Wimberley, Director
Disclosure Division

FILER INFORMATION

Name: Erika McConduit
Address: 6970 Louis XIV Street, New Orleans, LA 70124
Office/Position: Louisiana Community and Technical College System
Dates of Service: 2015-2019
Number of Disclosures and/or Amendments Filed with Agency: 5

REPORT INFORMATION

Name of Report: Tier 2.1 Annual Personal Financial Disclosure covering calendar year 2018
Report ID: PFD20001495
Original Due Date: 5/15/2019
NOD Received: 1/14/2020 - Signed by: Unable to Determine
PFD/Answer Due Date based on NOD: 1/24/2020
PFD/Answer Filed: 3/16/2020

LATE FEE INFORMATION

Amount of Late Fee: \$1500
Days late from receipt of NOD: 52
Total days late from initial due date: 306
Late Fee Order Received: 8/17/2020
Payment/Waiver Request Due Date: 9/7/2020
Waiver Request Received: 8/22/2020

COMMENTS:

Erika McConduit is requesting a waiver for the late filing of her 2018 PFD Statement. Ms. McConduit stated she did not realize she missed the annual filing deadline, nor does she recall receiving the Notice of Delinquency that was issued on 1/10/2020 and received on 1/14/2020. Ms. McConduit stated her job requires frequent travel, and during the first quarter of 2020 she traveled extensively. Had she received the NOD, she would have immediately filed the disclosure. Given the extenuating circumstances that surrounding the Covid-19 Pandemic, all of her attention quickly shifted to making preparations to care for her family, while balancing an abrupt shift to working from home and supporting her children in a virtual learning environment. Ms. McConduit stated she was overwhelmed and very distracted. She respectfully requests the Ethics Board to waive her late fee assessment.

This is Ms. McConduit first late fee assessment.

OTHER LATE FEE INFORMATION

Disclosure Statements:

- Other Outstanding Statements: No
- Other Outstanding Late Fees: No
- Prior Late Fees: No
- Reassessed Late Fees: No

Campaign Finance:

- Outstanding Late Fees: No
- Prior Late Fees: No

August 22, 2020

Louisiana Board of Ethics
P.O. Box 4368
Baton Rouge, LA 70821

To Whom It May Concern:

I am writing to formally request a waiver of the late fee in reference to Report # PFD20001495 for the late filing of my Tier 2.1 Annual Personal Financial Disclosure Statement for calendar year 2018. I did not realize the filing was missing and I do not recall receiving the referenced Notice of Delinquency that was said to have been sent on January 14, 2020. My job requires frequent travel, and during the first quarter of 2020 I traveled extensively. If I had received the notice of delinquency, I would have immediately rectified the oversight causing the missed filing. Given the extenuating circumstances that quickly surmounted starting in February/March 2020 with the onset of the COVID-19 pandemic, all attention quickly shifted to making preparations to care for my family, while balancing an abrupt shift to working from home and supporting my children in a new virtual learning environment. To say that I was overwhelmed and distracted would be an understatement.

As such, I am respectfully requesting a waiver of the assessed late fee of \$1500. Please let me know if I can speak to anyone to provide additional personal details if needed. Thank you in advance for your consideration. I look forward to hearing from you.

Sincerely,



Erika McConduit
6970 Louis XIV Street
New Orleans, LA 70124
(504) 701-8760 cell



STATE OF LOUISIANA
DEPARTMENT OF STATE CIVIL SERVICE
LOUISIANA BOARD OF ETHICS

P. O. BOX 4368
BATON ROUGE, LA 70821
(225) 219-5600
FAX: (225) 381-7271
1-800-842-6630
www.ethics.la.gov

CERTIFIED MAIL

NO. 70191120000193300946

RETURN RECEIPT REQUESTED

January 10, 2020

Erika McConduit
6970 Louis XIV Street
New Orleans, LA 70124

RE: NOTICE OF DELINQUENCY - FAILURE TO FILE
Statement covering 2018

Dear Erika McConduit:

Pursuant to La. R.S. 42:1124.4, if a person fails to file a Personal Financial Disclosure Statement as required by 42:1124, 1124.2, 1124.2.1, or 1124.3; omits information; or files inaccurately, a Notice of Delinquency shall be issued. A review of our records indicates that we have not received your Personal Financial Disclosure Statement.

You have 7 business days from the date of receipt of this Notice to file your Tier 2.1 Personal Financial Disclosure Statement covering 2018, or to submit an Answer explaining why you feel you are not required to file a Personal Financial Disclosure Statement. Failure to file a Personal Financial Disclosure Statement or an Answer within the 7 business days will subject you to an automatic late fee of \$50 per day up to a maximum of \$1,500. Proof of timely filing is determined by the U.S. Postal Service postmark; receipt from the U.S. Postal Service; or receipt from a commercial delivery service.

The form for the Tier 2.1 Personal Financial Disclosure Statement (Form 417) is available on the Louisiana Board of Ethics website at www.ethics.la.gov. If you have any questions, you may contact me at 225/219-5600 or 800/842-6630.

Sincerely,

Blair Perkins
Compliance Officer

SENDER: COMPLETE THIS SECTION

- Complete items 1, 2, and 3.
- Print your name and address on the reverse so that we can return the card to you.
- Attach this card to the back of the mail piece, or on the front if space permits.

1. Article Addressed to:

Erika McConduit
6970 Louis XIV Street
New Orleans, LA 70124



0946



9590 9402 5216 9122 2318 75

2. Article Number (Transfer from service label)

7019 1120 0001 9330 0946

PS Form 3811, July 2015 PSN 7530-02-000-9053

COMPLETE THIS SECTION ON DELIVERY

A. Signature

X

Erika McConduit

☐ Agent

☐ Addressee

B. Received by (Printed Name)

C. Date of Delivery

D. Is delivery address different from item 1? ☐ Yes
If YES, enter delivery address below: ☐ No

LOUISIANA
NEW ORLEANS

3. Service Type

- ☐ Adult Signature
- ☐ Adult Signature Restricted Delivery
- ☐ Certified Mail®
- ☐ Certified Mail Restricted Delivery
- ☐ Collect on Delivery
- ☐ Collect on Delivery Restricted Delivery
- ☐ Insured Mail
- ☐ Priority Mail Express®
- ☐ Registered Mail™
- ☐ Registered Mail Restricted Delivery
- ☐ Return Receipt for Merchandise
- ☐ Signature Confirmation™
- ☐ Signature Confirmation Restricted Delivery

all Restricted Delivery

Domestic Return Receipt